

# AQHA UK

5<sup>th</sup> February 2019 at 7.30pm

Via Video Conferencing

Present:

Lucy Adams, Nick Ainley, Alison Bucknell, Leigh Cheetham, Sandra Loder, Frances Neil, Ruth O'Reilly, Karen Coleman (NB Alison Bucknell joined 8.30)

1 **Matters arising last meeting:**

Unfortunately, the volunteer previously mentioned was unable to begin work with the Association.

**ACTION: FN to follow up and source alternative help.**

2 **Accounts/Finance**

Willis Cooper have prepared the accounts for the AGM. Currently showing an £11,000 loss which excludes finances held in the US. FN to speak to accountants to ensure this is shown on statement. Balance of COIF approx. £13,000. Council concerned about status of finances which will be fully discussed at AGM. Thank you to Carin Herrick who has worked on Gift Aid, although was held up by HMRC system which has now been resolved.

**ACTION: FN to speak to Accountants**

3 **Safeguarding**

FN working with Becky Rutter from BR re safeguarding and setting up western group to invite other associations for full training.

**ACTION: FN to meet with BEF and BR in near future and report to Council.**

4 **Hall of Fame**

Nominations received for 2018 HOF. Further discussions required on selection at next meeting.

5 **Journal:**

Survey about the journal to be arranged. Costs are very high and alternative quotes must be found. Discussion on digital journal; agreed that many members do not live in areas with high enough broadband speed to access e-journals, but it may be possible to offer both in the future.

**ACTION: ROR to fact find and report back.**

6 **Karen Coleman admin report:**

Renewal of membership; Members are not responding to requests for Jan 1<sup>st</sup> member changes.

Council agreed that membership fees should be the same for whatever time of year anyone joins. Lapsed membership is 3 months and needs to be updated. Membership Policy essential for discussion / proposal at AGM.

Schedule of Prices: KC proposed updating and increasing prices of adding genetic information to passports. It costs Association more than is currently charged. Council reluctant to increase at the present time. Further investigation required.

Passports now require zootechnic information especially for those travelling abroad. Discussion on costs for this. Suggested possible discount at shows. KC to report back.

Postage costs: KC proposed that postage of passports only be recorded or special delivery – not ordinary post. Sensitive data contained within passports. Council agreed.

New MOPS regarding issuing bodies for passports. Much more stringent regulation again, more work and tighter deadlines. Regarding Business Continuing Plan – AQHA UK had other issuing body in the Articles for taking over passports in the future. This particular organisation does not want to do this now and therefore two other Associations have agreed in principle to be registered as continuing on our behalf should the need arise. This has to be presented, voted upon and agreed at the AGM as it stated in the Articles of Association. AQHA UK have also been approached by another Issuing Body requesting that the Association is named in their plan. All agreed.

**ACTION: FN to write member policy to be presented at AGM.  
FN/KC to look at schedule of prices**

7 **Youth Report**

SL has contacted current youth members to inform them that the next venue/country is not yet known but requested that they continue competing in classes in the meantime. There is a youth clinic booked for July with trainer

Stephanie Bubenzer at SQH. Future roles for the youth team must include full safeguarding training.

**ACTION: SL to report back to Council as soon as facts available.**

## 8 **Horsemanship Camp**

LC reported that funding has been requested but as yet not confirmed and will report back to Council when more details are known. The venue will be different this year and will be booked when funding is given.

**ACTION: LC report back to Council with more information**

## 9 **Breed Show**

LC and NA to work on future venues for the Breed Show. LC will contact all venues for quotations and discussions. Survey will be conducted to members but will state that financial considerations are part of final choices.

**ACTION: LC/NA to report back to Council with further information**

## 10 **International Report**

LA attended FEQH meeting in Frankfurt a few days ago. Will submit report to Council asap. LA is now on a Task Force for the Euro Championships, to discuss plans relating to finance, business, and will talk to trainers and competitors. FEQH wanted to charge Affiliates an extra 10% of income to cover entries for Youth and Amateur. Also suggest that any competitor at the Euros must be a member of their own Affiliate. US have halved the funding to the Euros to \$25,000. LA to report back as soon as possible with updates and outcomes and will write full report to Council.

LA will be attending Convention in March and report to AGM.

**ACTION: LA to report back on Euro Champs and write full report.**

KC left meeting.

## 11 **Euro Cup.**

Discussions on proposed training days, venues and camps. AB, SL and LC coordinating various options to include amateurs and youth. There are enough riders for a team now, although the applications were disappointingly low.

Amateur Clinic at Bodiam this weekend had to be cancelled due to lack of uptake – this has cost the association £427 in cancellation fees.

**ACTION: AB / SL / LC to report to Council with schedule of events.**

12 **AOB**

Council concerned about publicising list of events as 'recommended'. Events other than AQHA UK are not insured by the Association and should have their own full insurance. AB to change wording.

13 **Confidential Item**

Minuted separately for Council only.

10.45 pm – end of meeting.

**Next meeting – TBC**