

**Minutes of AQHA-UK Council Meeting
Held at 09.30 on Sunday 15 June 2014
at Holiday Inn, Coventry M6 J2, Hinckley Road, Coventry CV2 2HP.**

1. **Apologies for absence**

John Rudd and Pat Dyke.

2. **Approval of Minutes**

The minutes of the meeting held on 12 April 2014 were approved. Proposed SF and seconded DT.

3. **Matters Arising**

None

4. **Chair and Company Secretary's Report**

4.1 Gift Aid Update JM reported verbally, that she had submitted completed Gift Aid documentation to HMRC, but had not yet received a response. She said that she had started to draw together a 'signup' campaign with Lindsay Robinson's assistance. She said that there would need to be a mail out campaign to members. Council acknowledged that there would be costs incurred.

JM

4.2 All the Queen's Horses. Council discussed the report previously circulated. Council were concerned that all of the riders should be competent to handle their horses under these circumstances and that consideration should be given to having halter horses in the parade. Council agreed that it would pay a subsidy of £25 per horse, up to a maximum of 12 horses and a further £200 towards publicity material. The contribution to be capped at £500. It was agreed that DT would contact David Avery about the AQHA UK involvement in the parade.

JM/LR/DT

4.3 Merchandise update. Council considered the report previously circulated and noted the interest shown in the merchandise at the Fenland Show. It was noted that there would be an AQHA UK stall at the Breed Show, where merchandise could be ordered and memberships taken out or renewed.

JM/RO'R

5. Finance Director's Report

- 5.1 MA presented a power point presentation outlining the Association's financial position. He emphasised that the approach he was taking with the accountants was to develop key performance indicators that would enable tracking the financial performance over time. As yet this is work in progress and needs refining. Broadly although income was less than last year, expenditure was also lower. The year to date information showed a net surplus of £8,648 compared to £3,942 at the same time last year, but it too early in developing a new approach to the accounts to draw any firm conclusions. Council welcomed the presentation. This led to a discussion about the impact that not sending a team to the YWC would have on AQHA funding. DT to discuss with David Avery.

MA/DT

- 5.2 Council considered the insurance renewal documents from Jelf Roxborough previously circulated and agreed to delegate to MA to look for the best insurance deal.

- 5.3 Bank mandate. Council considered a verbal report and agreed to change the account signatories to remove Pat Dyke and add Mike Adams.

JM/LR

- 5.4 Council expenses. Council considered a verbal report on Council expenses from MA, concerning the amounts being claimed. It was also stated that for many years Council members, as volunteers did not claim expenses and that introducing expenses had been a relatively recent innovation. It was agreed to cease payment of Council expenses, except for those incurred by the International Director on approved Council business, with effect from the next Council meeting. The position of non Council volunteers was also discussed. It was agreed that they could continue to claim fuel only reimbursement for travel and hotel

All

expenses that had been authorised in advance by the Finance Director and either the Chair or Vice-Chair.

JM/DT/
MA

6. Quiet Storm meeting, 29 May.

The notes that were previously circulated were considered;

6.1 The Journal. The Quiet Storm proposals were agreed. MA

The photo library was discussed. DT to continue discussion with Nathan Haynes to obtain jpegs of AQHA UK commissioned photographs DT

It was noted that Quiet Storm had drawn up design guidelines for use in all publications where the 'new' logo was used. All

6.2 Website. The costs of completing the website as detailed in the Quiet Storm proposal were agreed. MA

It was also noted that the aim was to have the new website fully operational by 1 July and that the old website would be taken down. It was agreed to renew the existing hosting agreement until 1 August to allow for slippage in the timetable. MA

6.3 Growth Accelerator Grant. It was agreed that further detail was required concerning the detail of what would be provided. MA

6.4 VAT Registration. It was noted that the Association could register for VAT to gain grant and then de-register with out financial penalty. MA

7. Breed and Championship Show 2014.

The minutes of the meeting held at Bodiam were considered.

7.1 A price needed to be obtained from Doug Allen for the clinic. DT

7.2 A further show meeting was needed prior to the Breed Show. all council were invited to attend. It was suggested this could take place during the International Show. DT

7.3 The show demonstration still needed to be arranged. MA/DT

7.4 The outline costs of the show were needed. MA/JW

7.5 The organisation of the Pimm's Bar needed to be reconsidered. DT/JW

7.6 All other items had been progressed.

8. **International Director's Report**

A report about convention was tabled. This would be written up in a different style for the Journal.

DT

9. **Date and Time of Next Meeting**

A meeting to be arranged at Bodiam (as above)

DT

Full Council Sunday 19 October 2014
9.30am, Holiday Inn, M6 J2, Coventry

All