

AMERICAN  
QUARTER  
HORSE  
ASSOCIATION  
UNITED KINGDOM

**Council Meeting**

Date: 23<sup>rd</sup> August 2015

Chair: Michael Roberts

Minutes: R O'Reilly

Venue: Oakridge Quarter Horses, Holme Farm, Collingham. NG23 7NZ

<b>Attendance:</b>	<u>Name</u>	<u>Capacity</u>
	Michael Roberts (MR)	Chair
	Lucy Adams (LA)	Training Director
	Karen Coleman (KC)	Regional Director
	Emma Darwood (ED)	Marketing Director
	David Deptford (DD)	International Director
	Nick Mason (NM)	Company Secretary
	Sheila Fitzpatrick (SF)	Youth Director
<b>Apologies:</b>	None	

	<b>Attendance / Apologies</b>
	As above
<b>1.</b>	<b>Minutes of the meeting held on (date) and matters arising</b>
	Minutes of the meeting held on the 23 <sup>rd</sup> June 2015 were approved.  There were no matters arising.
<b>2.</b>	<b>Breed Show (2015) Update</b>
	There was a general discussion about progress for the Breed Show (2015)  The following actions were agreed:

	<ul style="list-style-type: none"> <li>a. List of applicants for clinic to be given to DD.</li> <li>b. MR/ED to arrange collection and transfer of judges from airports to showground.</li> <li>c. Auction. LA has 20 lots confirmed, 10 of which in writing. Auctioneer to be arranged – LA/DD</li> <li>d. LA to source flowers for trail course.</li> <li>e. ED to ensure futurity link on website is up and running.</li> </ul>
<b>3.</b>	<b>Horse Welfare</b>
	<p>Council noted that Juergen Von Bistram is currently updating and reviewing the horse Welfare Policy and in due course AQHA UK will update its policy accordingly and consider a statement to be displayed at show venues. The following action was agreed:</p> <ul style="list-style-type: none"> <li>a. LA and NM to produce a statement to be included with back numbers at the Breed Show.</li> </ul>
<b>4.</b>	<b>Youth World Cup</b>
	<p>The following key points were noted:</p> <ul style="list-style-type: none"> <li>• Flights; MR arranging flights. In discussion with Avios re using points towards costs.</li> <li>• Leave on the 19<sup>th</sup> June. Arrive 21<sup>st</sup> June. Stay overnight Sydney. Travel train to Tamworth – 6 hour journey Arrive in Tamworth 22<sup>nd</sup> June. Squad members/families to be informed.</li> <li>• Hotels for team are booked. Any independent travellers need to book their own accommodation. Hotels in Sydney not yet booked.</li> <li>• Travel Insurance. All competitors must have their own comprehensive cover which includes riding other horses, cattle work and riding without crash hats. MR currently investigating best insurance but individuals are responsible for their own insurance. Ordinary travel insurance is not sufficient for their needs.</li> <li>• All squad members to be checked again for current insurance re riding at venues on borrowed horses.</li> <li>• Health &amp; Safety and Risk Assessments - essential this is done for every venue and clinic.</li> <li>• All owners must have insurance to lend horses at clinics.</li> </ul> <p>The following actions were agreed:</p> <ul style="list-style-type: none"> <li>a. MR to check the situation regarding insurance for squad members riding at venues on borrowed horses, including the requirement for all owners who lend horses to clinics.</li> <li>b. NM to write in due course to all members to advise on general</li> </ul>

	<p>insurance for the UK and Australia.</p> <p>c. MR to ensure that Mary Larcom completes all risk assessments for venues holding clinics</p>
<b>5.</b>	<b>Hall of Fame</b>
	<p>There was a discussion on selecting the next recipients. All agreed that it was essential to retain the integrity of the award and therefore Council will carefully consider all nominees. Members must suggest people/horses but Council retains the overall authority to make final decision.</p> <p>The following action was agreed:</p> <p>a. DD to report back with the definitive rules for selection.</p>
<b>6.</b>	<b>Federation of European Quarter Horse Associations (FEQHA)</b>
	<p>Update to Council:</p> <p>DD reported that the FEQHA was not aware he is the new representative even though they have been informed. As a result some information has not been passed on to the DD and that will now be rectified. DD will inform the committee of all new information as soon as possible. There is an issue with World Show Qualifier emails – DD will check this and ensure all information is correct.</p>
<b>7.</b>	<b>Horse of the Year Show (2015) (HOYS)</b>
	<p>Update to Council:</p> <p>ED organising the stand at HOYS for AQHA UK. A quarter horse will be going to HOYS for demonstrations. There will be a shared stand with a TV, DVD. ED sorting out logo. Polo shirts to be ordered for members to wear on the stand. Excellent opportunity to promote the organization and the breed. ED to actively pursue all promotional events to ensure AQHA UK retains a presence wherever possible. MR arranging the numbers of people to be on the stand throughout the show.</p>
<b>8.</b>	<b>Gift Aid</b>
	<p>Update to Council:</p> <p>Suggestion that all donations to the YWC can be subject to gift aid; forms to be sent to those fundraising.</p>
<b>9.</b>	<b>Western Equestrian Society (WES)</b>
	<p>Update to Council:</p> <p>MR/KC to meet with David Brindley at the WES nationals to discuss possible collaboration for some events.</p>

<b>10.</b>	<b>Promotional Activities</b>
	There was a general discussion and agreement that a funding strategy for all promotional events should be in place for 2016 and beyond.
<b>11.</b>	<b>Child Protection Policy</b>
	Update to Council:  KC (in conjunction with NM) currently drafting a Child Protection Policy for AQHA UK.
<b>12.</b>	<b>Disabled Riders / Diversity Policy</b>
	Update to Council:  LA is the Equality and Diversity contact on the website. There have been enquiries from disabled riders wishing to ride western and therefore a formal policy and point of information is required immediately.  The following action was agreed: <ul style="list-style-type: none"> <li>a. LA (in conjunction with NM) to consider a statement for the website and a detailed policy.</li> </ul>
<b>13.</b>	<b>General Administration of AQHA-UK</b>
	There was a general discussion about the general administration of AQHA-UK.  Update to Council: <ul style="list-style-type: none"> <li>a. NM has commenced a review of the Rules and Regulations with a view to publishing a revised set for 2016.</li> <li>b. ED is considering the merits of publishing a digital journal to complement the existing arrangements.</li> <li>c. Work is in progress to provide Association emails for members of Council.</li> <li>d. Advertisements in WES magazine and other similar publications are being considered.</li> <li>e. Investigation is taking place to consider running affiliate novice shows to encourage new members.</li> <li>f. Newly appointed Finance Director to complete business plan for 2016 and beyond (noting the good work carried out by Lindsay for completing this task in the past).</li> </ul> The following actions were agreed: <ul style="list-style-type: none"> <li>a. MR to consider the accuracy of membership details held by AQHA-UK and to consider the best way forward, in consultation with Jemma Gunning.</li> <li>b. ED to consider and draft a letter to all members which will include the</li> </ul>

	<p>current newsletter, a survey for members to complete outlining their ideas on improving the services provided by AQHA-UK, and any other current relevant information for members.</p> <p>c. NM to pull together a document detailing accountability and responsibility of all Council members for 2016.</p> <p>d. MR to advertise position of Finance Director</p>
<b>14.</b>	<b>Regional Areas</b>
	<p>Update to Council:</p> <p>KC produced new maps and boundaries for regions across the UK. Regions 1-6. KC is talking to members in various areas and WES reps to find local arenas and venues to hold clinics, shows as well as non-ridden events.</p> <p>The following actions were agreed:</p> <p>a. KC to lead a sub-committee to discuss all of the issues and ensure the regional events are a success. KC to report back in due course.</p>
<b>15.</b>	<b>A League of Your Own</b>
	<p>Update to Council:</p> <p>MR investigating ways of including paint society, appaloosas and other breeds in regional/local/AQHA UK events. LA suggested PAC's which allows Paint Breed to acquire points at other events. MR to investigate further.</p>
<b>16.</b>	<b>Hi Point Awards</b>
	<p>Update to Council:</p> <p>KC is continuing update the hi-point totals although the system needs reviewing and improvement.</p>
<b>17.</b>	<b>Show Co-ordinator</b>
	<p>Update to Council:</p> <p>The day-to-day running of the Breed show and other shows will be carried out by the show coordinator, Jane Wallace, but all financial decisions will be undertaken by Council – including setting of budgets etc.</p>
<b>18.</b>	<b>Any Other Business</b>
	Discussed under closed section
	<b>Date of Next Meeting:</b>

	Sovereign Quarter Horses, Horse Creek Farm, Coldham Bank, Stags Holt, March, Cambridgeshire. PE15 0BS.
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	Wednesday 21 <sup>st</sup> October 2015: 2pm – 5pm
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